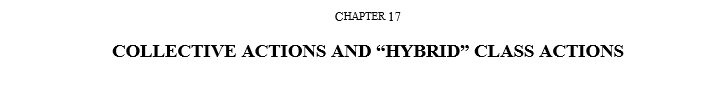
Fair Labor Standards Act

***Special Instructions:***

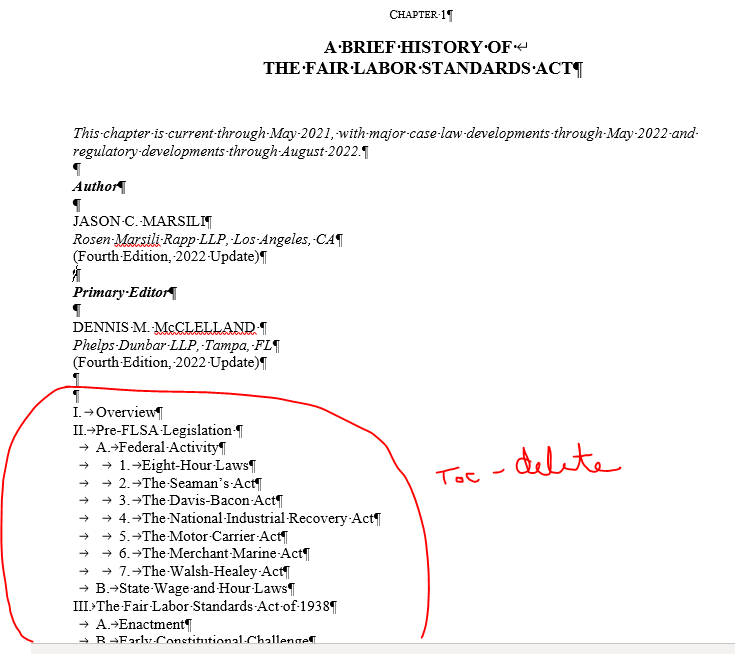
1. Please ensure that titles are formatted in title case, where only the first letter of each main word is capitalized, rather than using all capital letters.:



Change it to as shown below



2. Please delete the Table of Contents (TOC) that appears after the author information:

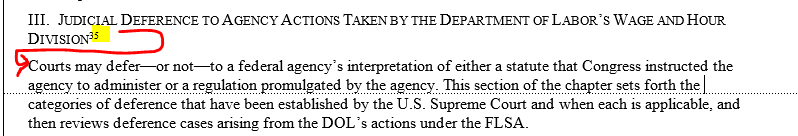


3. Every Chapter will have Author information, it has be tagged as part of the <summary.block> along with the current through information. Retain the hyperlink as cite.url tagging that are along with the Author information.

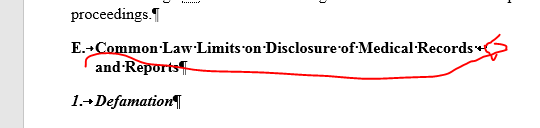
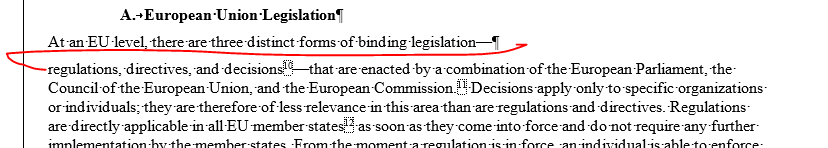
A document with text and red arrows pointing to it

AI-generated content may be incorrect.

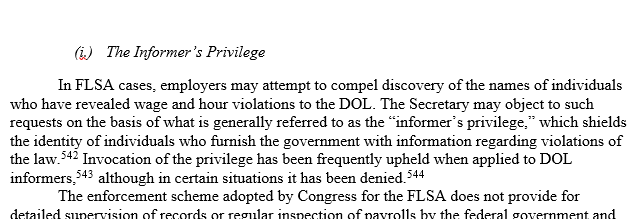
4. If you encounter footnotes associated with chapter titles or section heads, please relocate them to the next available paragraph, ensuring they remain connected to the relevant content.



5. Please review the content and correct any broken paragraphs and section heads. Ensure they are formatted correctly, as demonstrated in the example provided.



6. Please manually review the document for sections using lowercase Roman numerals (e.g., i, ii, iii. They will get level 5 content.group tagging and the bna.id ref value will be the number including the brackes, as shown beloe

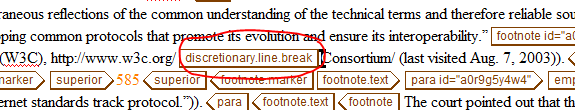


need to be tagged as

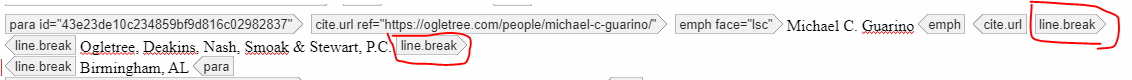
A screenshot of a computer code

AI-generated content may be incorrect.

7. Please look for discretionary.line.break and remove them.



8. Replace discretionary.line.break with <line.break> if they were in the Author Block to separate each line as shown below:



9. This customer has a special request on how we will handle Ellipse in these files, here is how they need to appear in thes files:

**Example 1**

"The work may be transferred by another **...** or to an alter ego corporation. The work even be subcontracted out to another company."

Such cases need to be tagged as space/ellipse/space

**Example 2**

"The work may be transferred to another plant **... .** The work may even be subcontracted out to another company"

Such cases need to be tagged as space/ellipse/space/period

**Example 3**

"The work may be transferred to another plant, to other employees of the same employer, or to an alter ego corporation**. ...** Most of these Section 8(a)(3) cases turn on employer motivation in transferring the work"

Such case need to be tagged as period/space/ellipse/space

10.Add the following baseball card:

**books\_fair\_labor\_standards**

**tagging**

**<related.to>  
<baseball.card label.id="books\_fair\_labor\_standards"/>  
</related.to>**

11. R**un Autocite in two parts, select option in the sequence shown below**

* 1. Run autocite with following option:All BNA ServicesAll Federal Rules of ProcedureAll Federal Agency Documents (NOT Federal Agency Documents - Tax Services only)All Federal LawsAll Federal Laws by Acronym (NOT either of the EHS Federal Laws)Federal Laws by Name  (uncheck all the option related to SSA (Social Security Act)Federal Regulations (uncheck COMREG option, so all the Treas. Reg. are picked correctly)Model ActsState Agency DocumentsState ConstitutionsState LawsWebTM State Regulations
  2. Run autocite with following optionAll Cases

If any of these cites are not picked by Autocite due to some inconsistencies, please fix them manually. Let me know if you have any questions.

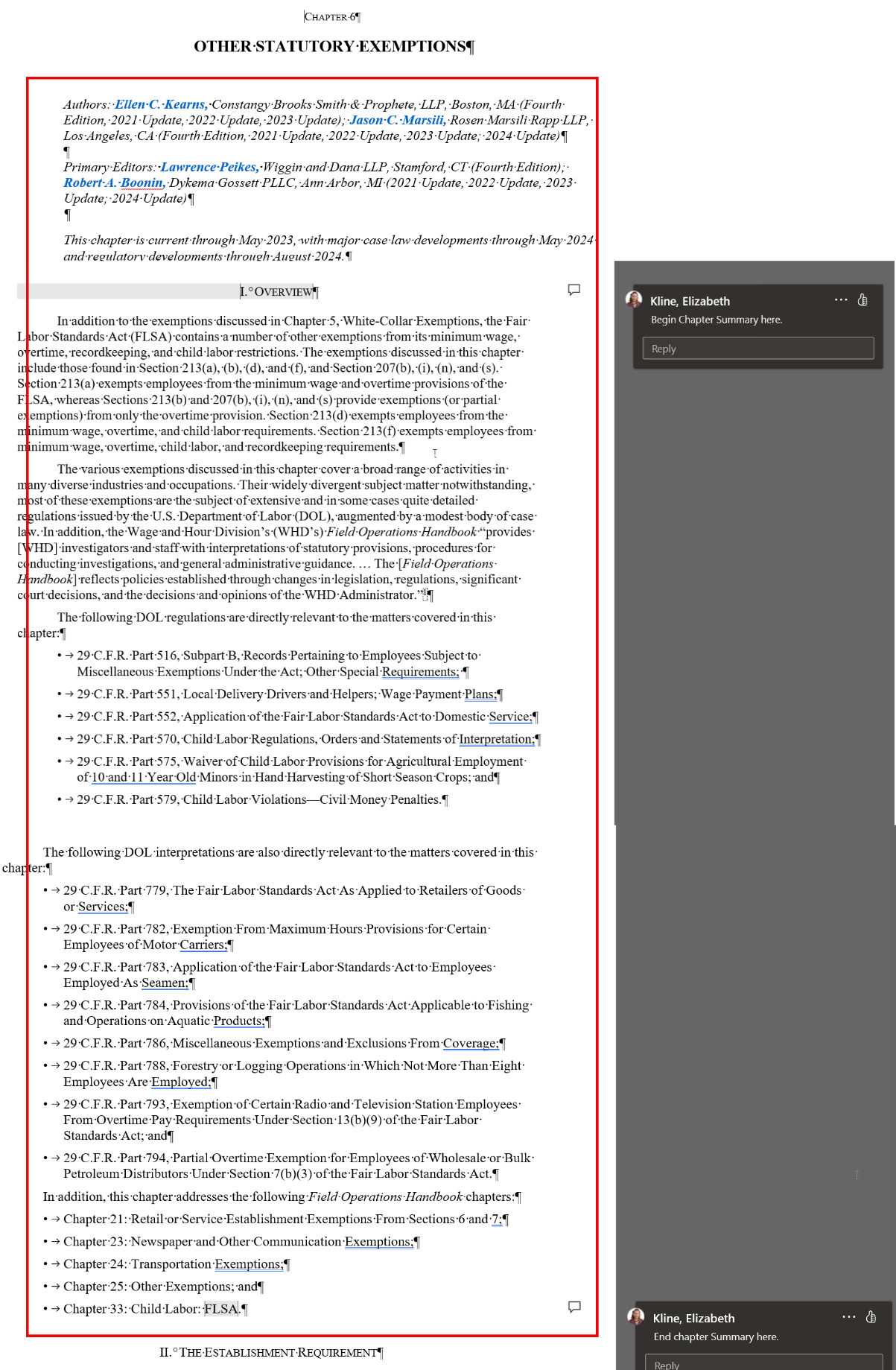
12. Outside Pauwall Tagging: Add outside.paywall tagging inside the related to tag that was already added with baseball card. Please use below attributes

status="summary"related.page=" [*https://www.bloomberglaw.com/product/BLAW/page/book\_aba\_flsa*](https://www.bloomberglaw.com/product/BLAW/page/book_aba_flsa)"seo.description="The Fair Labor Standards Act is an essential tool for helping practitioners understand FLSA coverage and exemptions"

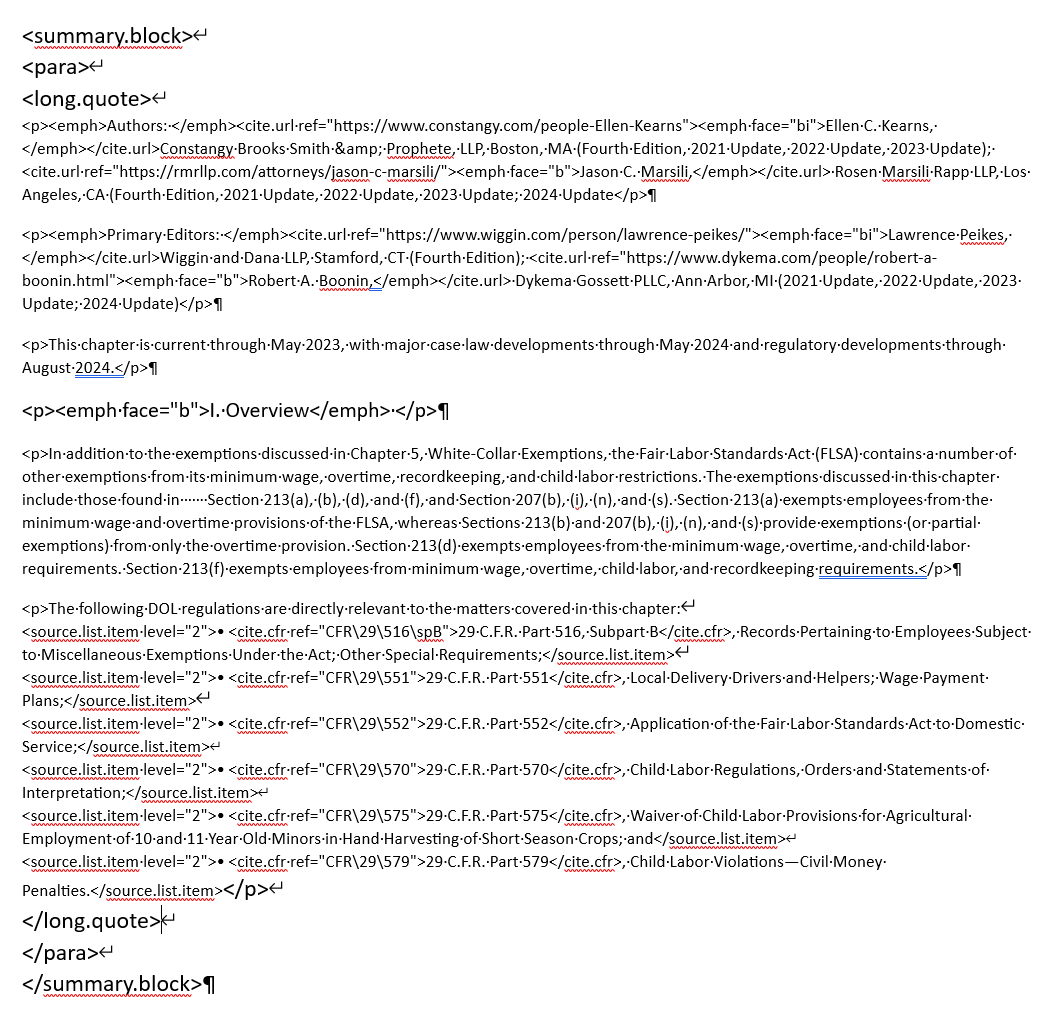
Tagging

<[*related.to*](http://related.to)><baseball.card [*label.id*](http://label.id)="books\_fair\_labor\_standards"/><outside.paywall paywall.status="summary" related.page=" [*https://www.bloomberglaw.com/product/BLAW/page/book\_aba\_flsa*](https://www.bloomberglaw.com/product/BLAW/page/book_aba_flsa)" seo.description="The Fair Labor Standards Act is an essential tool for helping practitioners understand FLSA coverage and exemptions."/></[*related.to*](http://related.to)>

13. Summary.Block: Each of the chapters need to have a summary.block tagging, and editors have chose the section that need to be part of the summary block by indicating where the summary block ends with the help of a comment. Here is an example



tagging:



13. These chapters have cross links to other chapters of the book. Please look for such links and tag them with <cite.bna.reference>, here are two examples:

* Chapter 4, Employer Coverage, §III  
  tagging - <cite.bna.reference bna.id.ref="flsab\4\III">Chapter 4, Employer Coverage, §III</cite.bna.reference>
  + Chapter service key – flsb
  + Chapter Number – 4
  + Section Number - III
* Chapter 14, Recordkeeping  
  Tagging : <cite.bna.reference bna.id.ref="flsab\14">Chapter 14, Recordkeeping</cite.bna.reference>
  + Chapter service key – flsb
  + Chapter Number – 14
* Chapter 4, Employer Coverage, §II.B.2  
  Tagging: <cite.bna.reference bna.id.ref="flsb\4\II\B\2">Chapter 4, Employer Coverage, §II.B.2</cite.bna.reference>
  + Chapter service key – flsb
  + Chapter Number – 4
  + Section Number - III
  + Sub Sections – B, 2
* Chapter 10, Overtime Compensation, §§IV [The “Regular Rate”], V</cite.bna.reference> [Special Problems Concerning the Regular Rate], and VI [Exceptions From the Regular Rate Principles]  
  Tagging: <cite.bna.reference bna.id.ref="flsab\10\IV">Chapter 10, Overtime Compensation, §§IV</cite.bna.reference> [The “Regular Rate”], <cite.bna.reference bna.id.ref="flsab\10\V">V</cite.bna.reference> [Special Problems Concerning the Regular Rate], and <cite.bna.reference bna.id.ref="flsab\10\VI">VI</cite.bna.reference> [Exceptions From the Regular Rate Principles]
  + Chapter service key – flsb
  + Chapter Number – 10
  + Section Numbers – IV, V and VI

Note: When reviewing this book, please verify the chapter count using the unit start spreadsheet. Be aware that some instances of chapter numbers may not be cross-references, as illustrated in the example below:

